



Executive Board Meeting

Boise Library, Collister Branch, 4724 W. State, Boise, ID

- A. Meeting called to order at 716 pm
- B. Roll Call (officers)
- Bill Sargent, President, present
 - Larry Warren, 1st VP, present
 - Kim Blackburn, 2nd VP, present
 - Larry Conn, Treasurer, absent
 - Ann Sargent, Secretary, present
 - Tom Usselman, Past President, present
- Trustees present: Lucky De La Pena, Lynda De La Pena, Sharon Lawrence, Lance Taylor
- Standing Committee Chairs present: Mim Davidson, Membership; Betty Burke, Historical, Charlie Burke, Constitution & Bylaws, Legislative
- C. Approval August 17, 2019 Minutes: Prior to approval of minutes Mim raised a question on behalf of Jerry Settle concerning the lack of documented approval for the cash out of the CD to create a money market account that occurred earlier in 2019. Bill made a request for a motion to be made to retroactively approve the action. Lucky De La Pena made the motion; seconded by Larry Warren. Motion passed unanimously with an agreement to ask Larry Conn, Treasurer, for specifics on dates.

Charlie Burke made a motion to approve the August 17, 2019 Executive Board minutes. Lucky De La Pena seconded. No further discussion; motion passed unanimously.

- D. Reports of Officers and Committees
- a. Officers
 - i. President - Bill Sargent stated that he is a work in progress who is committed to working genially with the Secretary during his term.
 - ii. First VP – Larry Warren reported that we still are looking for a Safety Officer
 - iii. 2nd VP – no report
 - iv. Treasurer – Larry Conn submitted a written report as follows:
 - 1. The club received a donation of \$1000 from AANW in August 2019. A Thank you letter was sent on September 18, 2019.
 - 2. The Borowicz's signed up and paid for attendance at the Orofino rally, however, Susan injured her foot and could not attend. Their rally fees were going to be refunded, but the Borowicz's had a suggestion that we treat their rally deposit as a donation to the Club and purchase a thank gift for the Sheriff that spoke at the rally. I agreed with the conditions of the donation and Andy will be procuring a small gift for the Sheriff, for which the Club will reimburse him. The cost of the gift is not to exceed the amount of the \$40 donation. No action required.
 - 3. The balance of the
 - 4. Club's checking account is \$12,746.37 as of 20 September 2019.

- 5. Documents will be ready for the Annual Audit by the end of October.
Bill will talk to Lester Schmidt about performing the review.
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 - v. Secretary – none
 - vi. Trustees – Lucky reported on the request from August meeting to investigate possibility of a credit card for use with rallies. The credit card should be done through our current bank since they already hold all the paperwork for not for profit status. The card can be issued under the name of the unit and not a specific person.
 - vii. Past President – none

E. Standing Committee Reports

- i. Budget – no report
- ii. Caravan - Charlie Burke reported on a successful Oregon Coast Caravan with lots of water and good times.
- iii. Constitution and Bylaws – Charlie submitted a written/verbal report. The current unit C& BL's are up to date. They are coming due for their annual 5 year review as required by the WBCCI International Constitution & Bylaws. This review will take place over the next 180 days. A final report will be presented to the Executive Committee's Fall meeting.
- iv. Historical – Ann shared an inventory of the storage unit with Betty prior to meeting. The actual inventory was discussed. Ann Sargent reached out to Sharon Cairns about if there were storage guidelines. Sharon responded with a response from Lori Plummer, Corporate Manager: "Minutes should be kept forever, and the Treasurer's report should be a minimum of 7 years if US-based. If possible, I would suggest on scanning the documents so they don't have to keep the paper." Betty Burke will check out the old records and make recommendations. The inventory will be sent to all Executive Board members. Sharon Lawrence recommended that we consider laying out the old books (earliest is 1961) at one of 2020 rallies.
- v. Legislative – no report
- vi. Membership – Mim Davidson reported that renewals are low for October. In her new role as Region 10 Membership Chair she learned that E. Idaho and N. Idaho are considering creating a new unit. Our unit will lose 8-15 members if this moves forward. WBCCI gained 109 new members in September; 1100 new members for September YTD. The Club is gaining in vitality with younger members with kids joining with interests in more adventurous outdoor activities. Mim outlined the process for renewal: notice in newsletter first followed by a mid-October email to those who have not renewed and in November a handwritten registration reminder note is sent. Marilyn Usselman would still like to have help with the Sunshine committee. Larry Warren and Ann Sargent volunteered to support as needed.

Bill read Mike Schanze's, Web Master, report (received just prior to the meeting). "Database: According to feedback from Sharon Cairn's at the August rally, the database solution from WBCCI will not be ready for another 8 months. I have contacted Carolyn Beadshear

via email asking for her input.

PayPal: The goal is to introduce Paypay with all Rally Registrations in 2020. Will be working with Larry Conn to implement. The plan will include testing prior to any rollout. SmallPDF.com – We use this site to compress all of the PDF items used on the Web. This includes the Newsletter and Member Directory. This site is unique as it is the only one we have found (Cara & Mike) in which the compressing does not degrade the document. This site is no longer free. I purchased a personal membership (\$48) to ensure we could continue to use the service. Cara and Gail will be using the service for the Newsletter and Member Directory.

Member Directory: With the Member Directory now on our website, Mim has brought up that we need to add the additional information that was in the Directory prior to our website. This includes three sections – Club, Technical and Rally. Adding these documents to the website is the easy part. The real work is editing the documents and making any necessary adjustment. I am not sure who has the originals to begin the work or if they will need to be recreated along with the edit.”

Mim noted that she has the original documents. These types of records should be presented to the board, approved and then posted.

F. Special Orders

- i. 2022 Regional 10 Rally: Kim Blackburn, Idaho representative to the rally noted that she has been investigating locations and feels that there is a limited number in the Boise area: Fairgrounds, BSU parking lot as examples. She mentioned that she has talked to the Idaho Fairgrounds group and they are interested although they do not take final reservations until a year out. Lucky noted that the Fire Marshall would probably have issues with numbers of propane tanks. Betty noted that there are 60-90 new sites planned at Bannock County Fairgrounds in Pocatello, bringing the total to about 200. Dates are scheduled around International and guidance will be provided by the Region 10 Committee. Recommended Kim contact Sharon Cairns and review August 2016 meeting minutes. Bill stated (for the tenth time) to Kim that she is not alone – we are all with her.
- ii. Parliamentarian role: Gary Betts graciously volunteered. Approved unanimously.

G. Unfinished Business

The concerns on how to address the issues with Reserve America at State Parks and of similar issues with private RV parks was reviewed. During the August rally options to address the issues included a credit/debit card for rally use only, guidelines for the use of the cc, discussion on handling non-refundable charges, reservation limits, and a non-refundable registration cost/cancellation charge. Once again discussion was active in hopes of preserving our rally traditions.

Motion by Lucky De La Pena that a review committee be selected to explore the options and report back to the Executive Board. Further discussion generated a revised motion stating that the group would include Larry Conn, Treasurer, Lucky De La Pena, Trustee,

Larry Warren 1VP and Bill Sargent, President. Recommendations would be shared to all Executive Board members and presented at the April General Business Meeting. Motion seconded by Sharon Lawrence. Approved unanimously.

H. New business

- i. Approval of 2020 Rally Schedule: Location updated for the May 21-25, 2020 rally to Bruneau Dunes State Park. September rally dates to The Narrows, OR will be September 17-20, 2020. Motion to approve 2020 Rally schedule made by Sharon Lawrence, seconded by Kim Blackburn. No further discussion. Unanimous approval.
- ii. Harvest Dinner; agreed that community donations will include the Idaho Food Bank (cash/check only) and the Women's & Children's Alliance where donations either of cash or new, or almost new coats, hats, gloves and other winter clothing is requested. Motion by Lance Taylor that the Idaho Food Bank and WCA will be our selected community services companies. In addition, the Club will match up to \$100 in cash donations. Seconded by Kim Blackburn. No further discussion. Approved unanimously.

Meeting adjourned at 851 pm.